



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: MAINTENANCE MECHANIC I

SALARY: \$39,622 - \$54,289 annually

LOCATION: Monroe County Department of Environmental Services

HOURS: Normally Monday – Friday - 40 hours per week. 24/7 operation may require extended days, overtime, standby, call in, weekends, holidays.

JOB SUMMARY:

This is a skilled position responsible for efficient and workmanlike performance of a variety of building, installation, maintenance and repair tasks requiring a good knowledge of one or more of the electrical, mechanical or construction trades such as carpentry, plumbing, painting, electrical repair, welding, sheet metal work, automotive mechanics, masonry, sewage facilities maintenance and municipal water distribution systems. Independent judgment is exercised in choosing methods or procedures when completing work assignments. This title differs from Maintenance Mechanic II in the greater responsibility for proper implementation and completion of a large project requiring the coordination of many activities or trade skills, and by possessing a higher skill level. The work is reviewed by supervisors either by checking completed work, conducting periodic spot checks, or reviewing reports submitted by Maintenance Mechanic I's. The employee reports directly to, and works under the general supervision of a foreman or other higher level staff member. General supervision may be exercised over Maintenance Mechanic II's, Maintenance Mechanics III's, Laborers or other lower-level staff members. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus three (3) years of paid full-time or its part-time equivalent experience as a skilled worker in one (1) or more of the electrical, mechanical or construction trades.

NOTE: Additional experience may be substituted for the high school diploma on a year-for-year basis.

SPECIAL REQUIREMENTS:

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Effective February 2023 through December 2024 Monroe County will be providing full-time employees a quarterly \$1000 retention payment.

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: January 1, 2024

Posting Deadline: Until filled